

NEW SCHOOL STRUCTURE

DUTIES OF THE DIRECTOR OF DOCTORAL STUDIES

The Director of Doctoral Studies will report to the Head of School and be part of the School's senior management team.

The duties of the Director will be combined with those of an academic member of faculty and could also be combined with those of another Director or Head of Department in the School.

The Head of School will be responsible for academic members of the School. However, the Head of School may delegate some line management ac

3. **Postdoctoral Staff:** (i) Support and embed the principles of the *Concordat for Early Career Researchers* within the School, particularly in terms of the recruitment, retention, professional development and access to facilities of all postdoctoral staff regardless of contractual status; (ii) work with principal investigators to develop postdoctoral staff through the constructive use of appraisal and developmental review.
4. **Student advising:** Provide advice to colleagues with postgraduate student advisory roles within the School.
5. **Staff development:** Contribute to the formulation and implementation of plans for the development of staff in areas relevant to doctoral studies and postdoctoral staff.
6. **Employability:** Contribute as a key player to the University's employability agenda for students.
7. **School Management Team:** Contribute as a key player to the School's management team in its planning, implementation, monitoring and review of strategic and operational plans, liaising with other colleagues as appropriate, taking the lead for doctoral studies and postdoctoral staff.
8. **School and University Committees and working groups:** Participate in and/or chair formal School and University Committees as required, contributing expertise in relation to doctoral studies and postdoctoral staff to the wider university.
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