

University of Sussex

ROLE PROFILES: TEACHING AND SCHOLARSHIP

<u>LEVEL 2</u> (building on the level of demand in Level 1)	<u>TEACHING AND SCHOLARSHIP</u>
1 Teaching and learning support T&S2	• Teach as a member of a teaching team in a developing capacity within an established programme of study, with the assistance of a mentor if required. • Teach in a developing capacity in a variety of settings. • Transfer knowledge in the form of practical skills, methods and techniques. • Identify learning needs of students and define appropriate learning objectives.

Level 2 – Equivalent to Grade 7, Tutorial Fellow

5 Managing people T&S2	• Agree responsibilities. • Supervise students' projects, fieldwork and placements. • Give guidance to students on their learning and future study plans.
6 Teamwork T&S2	• Collaborate with academic colleagues on course development and curriculum changes. • Attend and contribute to team/department meetings. • Collaborate with colleagues to identify and respond to students' needs.
7 Pastoral care T&S2	• Offer first line support to students, but refer students as appropriate to services providing further help. • Use listening, interpersonal and pastoral care skills to deal with sensitive issues concerning students and provide support. • Appreciate the needs of individual students and their circumstances.
8 Initiative, problem-solving and decision-making T&S2	• Develop initiative, creativity and judgement in applying appropriate approaches to teaching and learning support and scholarly activities. • Respond to pedagogical and practical challenges. • Share responsibility in deciding how to deliver modules and assess students.
9 Planning and managing resources T&S2	• Plan and manage own teaching, scholarly and administrative activities, as agreed with the programme convenor (or equivalent) and in accordance with the contract of employment. • Use teaching resources and facilities as appropriate.
10 Sensory, physical and emotional demands T&S2	• Balance with help the competing pressures of teaching scholarship and administrative demands and deadlines.
11 Work environment T&S2	• Is required to be aware of the risks in the work environment and their potential impact on their own work and that of others.
12 Expertise T&S2	• Possess sufficient breadth or depth of specialist knowledge in the discipline to work within established teaching programmes. • Engage in continuous professional development. • Develop familiarity with a variety of strategies to promote and assess learning. • Understand equal opportunity issues as they may impact on academic content and issues relating to student need.